



## CONFERENCE 2010, Edinburgh, Scotland

### Genetics of Immune Response Workshop

**Time:** July 29, 2010

#### **Business Meeting minutes**

#### **1. Chair's report of activities of the committee**

##### a. Elect Vice-Chair:

Stephen White has been elected as vice chair.

Claire Rogel-Gaillard who had been elected as vice chair before the ISAG meeting will stand as chair for the next two years.

##### b. Compose committee guidelines

A guideline for duties and terms of officers of this committee has been written and approved by the committee members. The guideline will be transmitted to the Standing Committee members. (*Appendix 1*)

##### c. Organize 2012 Workshop

The committee members are aware that they'll have to propose a program for the next ISAG meeting in 2012 by selecting oral presentations from the submitted abstracts found relevant for the workshop on genetics of immune response.

#### **2. Election of new Committee members**

The committee is expected to include five to seven members.

##### a. New members join the committee

John Williams joins the committee as a member for the next four years (2010-2014).

b. Current (2008-2010) Committee members and ending year of term

Petr Horin (2010)  
Susan J. Lamont (2012, ex-officio)  
Sylvie Quiniou (2012)  
Herman Raadsma (2010)  
Claire Rogel-Gaillard (2012)  
Stephen White (2112)

c. Renewed committee (2010-2012) and ending year of term

Susan J. Lamont, ex-officio (2012)  
Claire Rogel-Gaillard, chair (2012), then ex-officio (2014)  
Stephen White, co-chair (2012), then chair (2014), then ex-officio (2016)  
Sylvie Quiniou (2012)  
John Williams (2014)

**3. Discuss format and content of workshop to aid planning of 2012 workshop**

The format and content of the workshop organized for the present ISAG meeting have been both appreciated. Two invited speakers presented their work for 30 min and five abstracts had been selected for 20 min oral presentations. Six countries were represented for results on three species.

In order to increase the participation of PhD students, it has been decided that the next workshop will keep the 2010 format and add a few 5 min presentations of student posters found relevant to be briefly highlighted. To do so, however, will require that students be identified in the submitted abstract information.

**4. Other items**

The committee has discussed the opportunity to provide scientific and philosophical support to workshops that could be held before the next ISAG meeting on immune response phenotyping. It seems relevant to discuss methods for immune response phenotyping in a general context of standardization of ontology traits for QTL detection. The committee, therefore, endorsed this concept.

## Appendix 1

### **Standing Committee on Genetics of Immune Response: Committee Responsibilities, Officers, and Terms of Service**

APPROVED BY THE STANDING COMMITTEE: 23 July 2010

#### I. Background.

To make the operations of this Standing Committee transparent to all, the guidelines for the general responsibilities of the committee, as well as special responsibilities of the officers, and the terms of service are defined here. The members of the Standing Committee can amend these guidelines at any time, by majority vote. Section V should be updated after each conference, to contain current information. Should ISAG implement general guidelines for all Standing Committees, then the ISAG guidelines will replace the relevant committee guidelines.

#### II. Membership of the Committee

The primary responsibility of the Standing Committee will be to enhance the program of the biennial conference of ISAG, in the area of “Genetics of Immune Response”. This will include the development of a topical workshop, in a format decided by the committee. It may also include providing advice and assistance to the organizers of the ISAG conference.

Members of the Committee will be nominated (including self-nomination) from the floor at the workshop. The committee will ideally provide broad geographic, research species, and career-stage diversity. The number of members on the committee should be between 5 and 7. If more than 7 persons are interested in serving, then an election will be held at the workshop. In that circumstance, the Vice-Chair (who will advance to the Chair position) will not have a contested seat, but all other incumbents and new nominees will be on the slate for election by vote of the workshop participants.

To ensure participation of a large number of ISAG members over time, members should normally be limited to a four-year term of service, before sitting out a term of at least two years before serving again. The term exceptions are the following two. The past Chairperson should remain on the committee, in an *ex officio* capacity, to advise and assist with continuity of activities. The Vice-Chair advances to Chair and past Chair positions. The number of new members will be adjusted to accommodate the extended terms of officers, as needed, to keep the Committee size between 5 and 7 persons.

### III. Chair of the Committee

The Chair of the Committee will be selected from among its members by the participants at the workshop. The responsibilities of the Chair will be to serve as the Committee's contact person with the Society, to submit the report of the Workshop to the ISAG Secretary, to coordinate the Committee's planning of the workshop, and to moderate the workshop.

### IV. Vice-Chair of the Committee

The Vice-Chair of the Committee will be selected by the Committee from among its members, after the workshop. The responsibilities of the Vice-Chair will be to serve as the recording secretary at the ISAG workshop and business meeting of the Standing Committee, to forward the report on the workshop and business meeting to the Committee Chair, and to fulfill the role of the Chair, if the Chair is unable to do so. After a two-year term as Vice-Chair, the Vice-Chair moves to the role of Chair.

### V. Current (2008-2010) Committee members and ending year of term

Petr Horin (2010)

Susan J. Lamont (ex-officio to 2012 as past chair)

Sylvie Quiniou (2012)

Herman Raadsma (2010)

Clair Rogel-Gaillard (2012)

Stephen White (2012)