



ISAG Annual General Business Meeting 12 June 2018

Meeting Room 2.13, Edifici Polivalent (multipurpose building), Cultures and Cooperation Centre. Campus Cappont. University of Lleida, Lleida, Spain

In attendance

James Kijas (JK, president), Sofia Mikko (SM, secretary), Christian Looft (CL, treasurer), Clare Gill (CG, EC), Martien Groenen (MG, EC), Tosso Leeb (TL, EC), Stephen Moore (SM, EC) EC = Executive Committee

Agenda

1. Opening and welcome
2. Minutes of the meeting in Dublin
3. Secretary's report
 - a. Activities of the executive meeting
 - b. Overview of the number of members
4. Treasurers report
 - a. Financial report 2017
 - b. Budget 2018
 - c. No increase of membership fees
5. 2019 Conference
 - a. Date and venue
 - b. Preliminary program
6. General Data Protection Regulation (GDPR) - New law regarding privacy (details to follow)
7. Any other business
8. Closing

Minutes

The meeting was opened by the President James Kijas at 12.00. The agenda was approved without additions.

Secretary Sofia Mikko presented the minutes of the General Business Meeting in Dublin 2017. They are published on the ISAG web site (*Minutes ISAG 2017 GBM Dublin.docx*). The minutes were approved as presented (Martien Groenen moved, Tosso Leeb seconded, all in favor)



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Secretary's report.

President James Kijas, Treasurer Christian Looft, and Secretary Sofia Mikko had five scheduled web meetings, 16 January 2018, 5 March 2018, 17 April 2018, 17 May 2018, and 5 June 2018. Outside of these there were numerous email conversations.

The ISAG and IFAG constitutions were updated. Sofia Mikko, Ingrid Olsaker and Hein van Haeringen met 4 October in Uppsala to work on the constitution. There were issues with translations and adjustments to the Dutch law. This has now been finalized and the constitutions are posted on the ISAG web site.

During the spring 2018 a web survey with questions about the future direction of ISAG was prepared. The results will be compiled separately, and announced to the Society members.

The Memorandum of Understanding (MOU) agreement between IFAG and the official ISAG-2019-organizer, Fundació Universitat de Lleida, was signed in October/November 2017.

At the General Business meeting in Dublin 2017, France and South Africa presented their preliminary bids to arrange the ISAG conference in 2021. There was no presentation by Belarus. All three handed in their final official bids by March 2018.

Welcome, prolongation and termination letters were sent out to associate editors. The time periods of the associate editors service were updated.

An Executive Committee meeting was held at Cultures and Cooperation Centre. Campus Capponet. University of Lleida, Lleida, Spain, 11-12 June 2018.

In attendance: James Kijas (President), Sofia Mikko (Secretary), Christian Looft (Treasurer), Clare Gill, Martien Groenen, Tosso Leeb, Stephen Moore.

Secretary's and Treasurer's report was presented to the EC.

Comparison Test (CT) 2018/2019

There has been one web meeting and numerous emails between the Secretary and FASS to prepare for the CT 2018/2019.

There is an ongoing discussion about the central laboratory. The Standing Committee chairs are strongly against having a central lab distributing the samples in the Comparison tests. The IFAG board has asked the chairs for suggestions on how to run the Comparison tests in an efficient and cost effective way.

The ISAG Standing Committees will offer comparison tests for the period of 2018 to 2019. Online application forms for each test are available on the [ISAG website](#). The deadline for all applications is **July 15, 2018**. Submission of applications after the deadline will not be possible.

To participate in comparison tests, laboratories need to be paid Institutional members of



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ISAG and must maintain that membership for both years of the comparison test process (2018 AND 2019). Institutional member login and password is used to access the application forms. Individual ISAG members will not have access to the application forms.

For these tests, ISAG will organize the shipping of samples using FedEx as the courier. A standard charge of EUR 75.00 (or USD 85.00) will be invoiced for each test to cover the costs of processing and shipping samples and data-processing. After the application deadline, you will receive a combined invoice for the total cost of all tests your laboratory has requested to participate in. Different tests for the same species will incur only one processing and shipping charge.

Payment of the processing and shipping costs must be received by ISAG before your participation in the test will be accepted or samples will be shipped. The deadline to request a second shipment of samples will be December 15. Laboratories requesting additional samples will be assessed a EUR 150.00 (or USD 170.00) processing fee per set of additional samples. Shipment of these samples will be completed no later than January 5, 2019.

ISAG administrative office will help out with technical problems related to the application forms, at ISAG@assoqh.org. For technical questions on the tests, they need to contact the respective committee chair. For other questions related to these tests, contact the chair of the respective committees or the ISAG secretary at ISAGsecretary@assoqh.org.

Committees and Duty Laboratories

Applied Genetics of Companion Animals Committee

Committee chair: Leslie Lyons (lyonsla@missouri.edu)

Because the duty laboratory is the same for the cat and dog comparison tests, only one processing and shipping fee will apply to those laboratories that participate in both.

*The 2018-2019 International Domestic Cat (*Felis catus*) STR and Trial SNP DNA Typing Comparison Test*

Duty laboratory information: University of California, Davis, Veterinary Genetics Lab, Old Davis Rd., Davis, CA 95616

*The 2018-2019 International Dog (*Canis lupus familiaris*) SNP DNA Typing Comparison Test*

Duty laboratory information: University of California, Davis, Veterinary Genetics Lab, Old Davis Rd., Davis, CA 95616

Applied Genetics in Sheep and Goats Committee

Committee chair: Gesine Lühken (Gesine.Luehken@agrar.uni-giessen.de)

*The 2018-2019 International Sheep (*Ovis aries*) STR DNA Typing Comparison Tests*



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Duty laboratory information: Labogena, France

The 2018-2019 International Goat (Capra hircus) STR DNA Typing Comparison Tests

Duty laboratory information: Laboratorio de Genética Molecular Aplicada, Animal Breeding Consulting, S.L., Spain

Cattle Molecular Markers and Parentage Testing Committee

Committee chair: Rikke Vinborg (rkv@genoskan.dk)

The 2018-2019 International Bovine (Bos taurus) STR and SNP DNA Typing Comparison Tests

You will have the option to choose STR only, SNP only, or both STR and SNP tests on a single application form.

Duty laboratory information: Laboratorio de Genética Molecular Aplicada (LGMA), Animal Breeding Consulting SL, Departamento de Genética, Universidad de Córdoba, Edificio C5 Gregor Mendel, Planta Baja, Campus Universitario de Rabanales, 14071-Córdoba (Spain)

Equine Genetics and Thoroughbred Parentage Testing Standardization Committee

Committee chair: Cecilia Penedo (mctorrespenedo@ucdavis.edu)

The 2018-2019 International Horse (Equus caballus) STR DNA Typing Comparison Test

Duty laboratory information: Eurofins/Medigenomix, Anzinger Str 7a, Edersberg, 85560, Germany

The 2018-2019 International Donkey (Equus asinus) STR DNA Typing Comparison Test

Duty laboratory information: Eurofins/Medigenomix, Anzinger Str 7a, Edersberg, 85560, Germany

Applied Genetics and Genomics in Other Species of Economic Interest Committee

Committee chair: Leanne van de Goor (lgo@vhladmin.nl)

The 2018-2019 International Llama/Alpaca (Lama glamo/Vicugna pacos) STR DNA Typing Comparison Test

Duty laboratory information: Cecilia Penedo, The Veterinary Genetics Lab (VGL), USA

The 2018-2019 International Pig (Sus scrofa domesticus) STR DNA Typing Comparison Test

Duty laboratory information: Department of Agricultural, Food and Environmental Sciences, University of Perugia, Italy



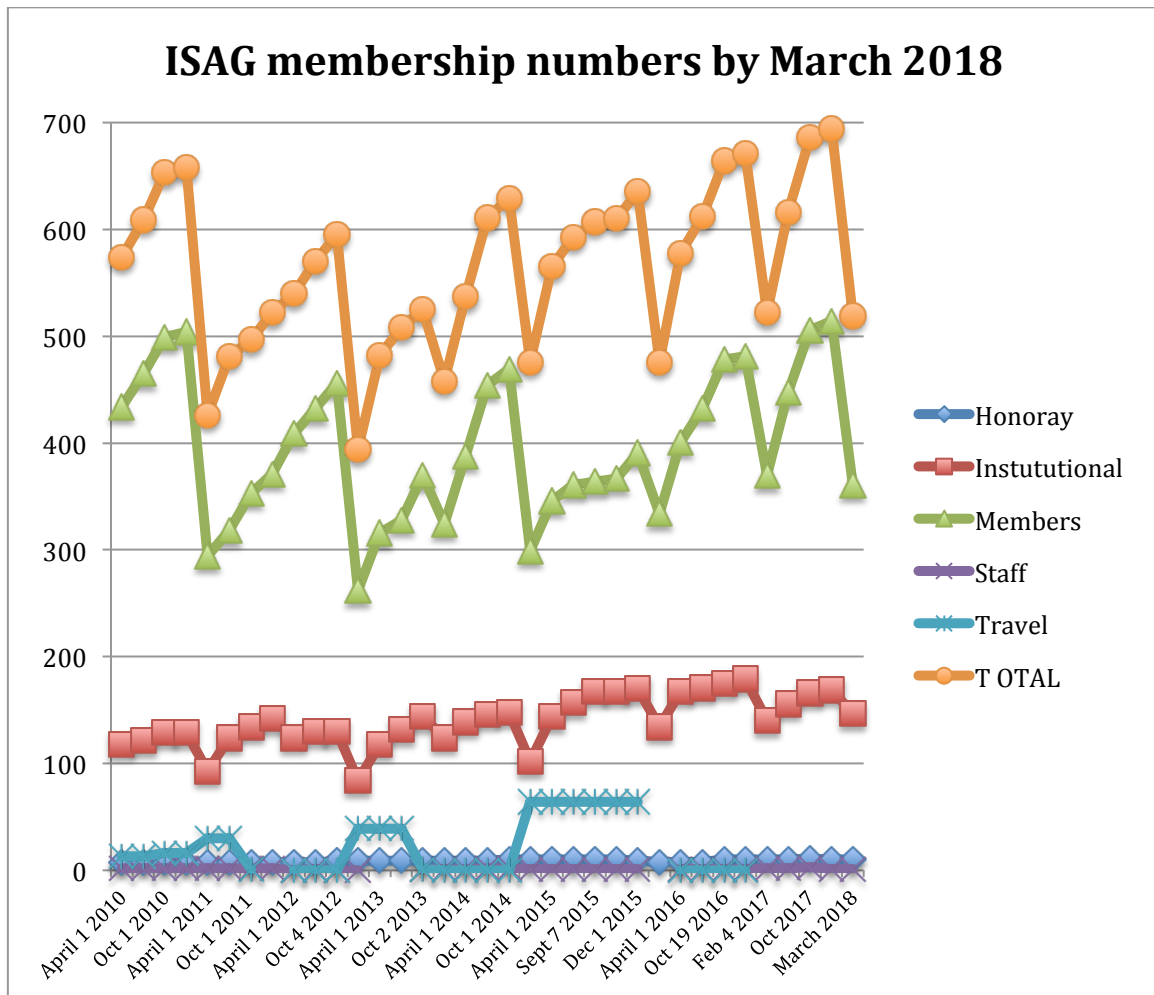
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The 2018-2019 International Pigeon (Columba Livia) STR DNA Typing Comparison Test

Duty laboratory information: VHL Genetics, The Netherlands

The 2018-2019 International Dromedary (Camelus dromedarius) STR DNA Typing Comparison Test

Duty laboratory information: Qatar Genetic Lab (QGL), Qatar





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Treasurer's report.

The balance sheet and the profit and lost account are presented below:

Balance sheet as at December 31, 2017

after allocation of result

	December 31, 2017		December 31, 2016	
	€	€	€	€
ASSETS				
CURRENT ASSETS				
Other receivables	(1)			
Other receivables		109,832		112,053
Securities	(2)			
Securities		367,563		338,228
Cash and cash equivalents	(3)			
Cash and cash equivalents		45,925		52,238
		<u>523,320</u>		<u>502,519</u>
EQUITY AND LIABILITIES				
EQUITY				
	(4)			
Appropriated research reserve		60,000		60,000
Other reserves		379,352		342,121
Appropriated fund Dr. Yoshiko Suzuki Award		3,876		5,876
		<u>443,228</u>		<u>407,997</u>
CURRENT LIABILITIES	(5)			
Other liabilities		80,092		94,522
TOTAL LIABILITIES		<u>523,320</u>		<u>502,519</u>



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Budgets ISAG 2016 and 2017

SOCIETY		
INCOME	2016	2017
Membership	91,109	95,902
Individuals		
Institutionals		
Gift from Found	37,500	0
Net result investments	25,922	22,423
TOTAL	154,531	118,325
EXPENSES		
Executive Committee	35,412	35,307
FASS	20,257	24,135
Journal	7,853	0
Accountancy	5,824	7,697
Insurance	637	637
Suzuki Award	2,000	2000
Poster awards	2,254	
Notary charges		1,224
Support for Dublin-conf.	0	12,094
TOTAL	74,237	83,094
PROFIT	80,294	35,231

A detailed report on financial issues from the conference in Dublin 2017 will be presented in the 2019 GBM.



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The ISAG 2019 conference will be held July 7-12, 2019 in Lleida, Spain. Preliminary program is under development. Progress is on track compared to previous event planning schedules. The EC is confident that delegates will enjoy the 2019 event. Key dates will soon be posted on the ISAG 2019 Conference website: <https://www.isag.us/2019/>. Thanks to Romi Pena I Subirà and Joan Estany for their efforts on behalf of the Local Organizing Committee.

General Data Protection Regulation (GDPR) - New law regarding privacy (details to follow). Executive Committee gave this serious and detailed consideration. Background information on GDPR were collected by Hein Van Haeringen. Actions are being taken to ensure the Society conforms with this new law.

Any other business

1) Membership fees

Motion: To not increase membership fees (moved Martien Groenen, seconded Tosso Leeb)

Motion passed unanimously

Meeting adjourned at 12:30pm